**LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT**

MINUTES OF THE AUGUST 22, 2013 MEETING OF LIBERTY COUNTY

CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS

AT 2030 SAM HOUSTON ST. LIBERTY, TEXAS 77575

THE FOLLOWING DIRECTORS WERE PRESENT:

J. RONNIE DANNER

ROBERT “BOB” PICKLE

ROBERT “BOB” EDWARDS

JOHN HEBERT JR.

RICHARD BROWN

THE FOLLOWING DIRECTORS WERE NOT PRESENT:

AFTER ESTABLISHING A QUORUM WAS PRESENT CHAIRMAN DANNER CALLED THE MEETING TO ORDER AT 9:30 A.M.

THERE WERE NO GUESTS IN ATTENDANCE FOR THE MEETING.

A PRAYER WAS VOICED BY DIRECTOR EDWARDS AND THE PLEDGE OF ALLEGIANCE TO THE UNITED STATES & TEXAS FLAGS WAS LED BY DIRECTOR HEBERT AND RECITED BY THE DIRECTORS AND STAFF.

THE CHAIRMAN REQUESTED THE DIRECTORS TO REVIEW THE MINUTES OF THE JULY 2013 MEETING. A MOTION WAS MADE BY BOB EDWARDS AND SECONDED BY JOHN HEBERT JR. TO APPROVE THE JULY 2013 MINUTES. THE MOTION WAS APPROVED UNANIMOUSLY AND THE CHAIRMAN ANNOUNCED THE MOTION CARRIED UNANIMOUSLY.

MR. CONNER PRESENTED THE COMMENTS FROM THE TAXPAYERS FOR REVIEW.

UNDER NEW BUSINESS, AFTER DISCUSSION, DIRECTOR PICKLE MADE A MOTION FOR THE APPROVAL OF LASER PRINTING TO PRINT THE TAX STATEMENTS, TAX ROLLS, AND ENVELOPES FOR THE 2013 & 2014 TAX YEARS’, THIS MOTION WAS SECONDED BY DIRECTOR HEBERT. CHAIRMAN ANNOUNCED THE MOTION CARRIED UNANIMOUSLY.

AFTER DISCUSSION, DIRECTOR EDWARDS MADE A MOTION FOR THE APPROVAL THAT THE ANNUAL FINANCIAL AUDIT BE AWARDED TO SWAIM, BRENTS & ASSOCIATES FOR THE 2013 & 2014 TAX YEARS. THE MOTION WAS SECONDED BY DIRECTOR PICKLE AND THE CHAIRMAN ANNOUNCED THE MOTION CARRIED UNANIMOUSLY.

AFTER DISCUSSION, DIRECTOR PICKLE MADE A MOTION FOR THE APPROVAL OF EXTENDING THE APPRAISAL CONTRACT WITH HUGH LANDRUM & ASSOCIATES INC. FOR THE YEARS 2014 & 2015. DIRECTOR HEBERT SECONDED THE MOTION AND THE CHAIRMAN ANNOUNCED THE MOTION PASSED UNANIMOUSLY.

AFTER DISCUSSION, DIRECTOR HEBERT MADE A MOTION TO APPROVE THE PURCHASE OF A BACKUP GENERATOR FOR THE COMPUTER SERVER. THE MOTION WAS SECONDED BY DIRECTOR PICKLE AND THE CHAIRMAN ANNOUNCES THE MOTION PASSED UNANIMOUSLY.

UNDER CHIEF APPRAISER’S REPORTS AND RECOMMENDATIONS, MR. CONNER PRESENTED THE FINANCIAL REPORT AND DISBURSEMENTS FOR JULY 2013. AFTER DISCUSSION, THE CHAIRMAN CALLED FOR A MOTION TO APPROVE THE FINANCIAL REPORT AND DISBURSEMENTS. A MOTION WAS MADE BY DIRECTOR PICKLE AND SECONDED BY DIRECTOR EDWARDS TO APPROVE THE JULY 2013 FINANCIAL REPORT & DISBURSEMENTS. THE MOTION WAS APPROVED UNANIMOUSLY.

MR. CONNER PRESENTED THE INVESTMENT REPORT. THE CASH ADVANTAGE ACCOUNT IS .50% INTEREST. THE PLEDGED SECURITIES ARE $1,375,320. MR. CONNER ADVISED THE BOARD THE CURRENT 90 DAY CD RATE IS .15%. A MOTION WAS MADE BY DIRECTOR EDWARDS AND SECONDED BY DIRECTOR HEBERT TO APPROVE THE INVESTMENT REPORT. THE MOTION WAS APPROVED UNANIMOUSLY.

 THERE WERE NO 25.25 CHANGES TO SUBMIT TO THE BOARD.

NO REQUEST FOR WAIVER OF PENALTY & INTEREST FROM A TAXING ENTITY.

UNDER THE CHIEF APPRAISER’S REPORT ON THE OPERATION OF THE DISTRICT, MR CONNER STATED THAT THE DISTRICT IS ABOUT HALF WAY THRU WITH TARKINGTON ISD AND ARE PREPARING TO UPDATE THE CITY OF DAYTON. ONE NOMINATION HAS BEEN RECEIVED TO FILL THE VACANT POSITION. THE NOMINEE IS MR. J.R. CROLEY OUT OF CLEVELAND. MR CONNER IS AWAITING ANY REMAINING NOMINATIONS DUE BY THE END OF SEPTEMBER. THE ACTIVITY REPORT SHOWS THE YEAR TO DATE APPRAISALS, PERMITS & CHECKBACKS FOR 2013 IS 10,309. OWNERSHIP CHANGES 5,415, ADDRESS CHANGES 1,658, HOMESTEAD APPLICATIONS 827, AG APPLICATIONS 562. THE YEAR TO DATE FOR CUSTOMERS AT THE DAYTON OFFICE 280 AND PHONE CALLS 403. THE CLEVELAND OFFICE YEAR TO DATE CUSTOMERS 1,524 AND PHONE CALLS 697.

NO OLD BUSINESS TO DISCUSS.

 A MOTION WAS MADE TO ADJOURN BY DIRECTOR PICKLE AND SECONDED BY DIRECTOR EDWARDS. THE MOTION PASSED UNANIMOUSLY AND THE MEETING ADJOURNED AT 9:59 A.M.

APPROVED, THIS THE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DAY OF SEPTEMBER, 2013

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 CHAIRMAN-LIBERTY COUNTY

 CENTRAL APPRAISAL DISTRICT

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SECRETARY, LIBERTY COUNTY

CENTRAL APPRAISAL DISTRICT