**LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT**

**NOTICE OF AGENDA FOR A REGULAR MEETING OF THE LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS:**

 **TIME: 9:30 A.M.**

 **DATE: AUGUST 22, 2013**

 **PLACE: 2030 SAM HOUSTON**

 **LIBERTY, TEXAS**

**AGENDA**

**I. CALL MEETING TO ORDER.**

 **II. ESTABLISH A QUORUM.**

 **III. AUDIENCE TO PATRONS & OTHERS.**

 **IV. PRAYER AND THE PLEDGE OF ALLEGIANCE TO THE UNITED STATES**

 **AND TEXAS FLAGS.**

 **V. APPROVAL OF MINUTES OF THE JULY 2013 MEETING.**

 **VI. COMMUNICATIONS.**

 **VII. NEW BUSINESS:**

1. **CONSIDERATION ON THE BIDS RECEIVED FOR THE LASER PRINTING OF TAX STATEMENTS, TAX ROLLS AND ENVELOPES FOR 2013 & 2014, WITH POSSIBLE ACTION.**
2. **CONSIDERATION OF THE PROPOSALS FOR THE ANNUAL FINANCIAL AUDIT OF THE LIBERTY COUNTY APPRAISAL DISTRICT FOR 2013 & 2014, WITH POSSIBLE ACTION.**
3. **IT IS RECOMMENDED THE BOARD RENEW THE APPRAISAL CONTRACT OF THE OIL, GAS, UTILITIES AND INDUSTRIAL PROPERTIES WITH HUGH LANDRUM & ASSOCIATES INC. FOR THE YEARS 2014 & 2015.**
4. **DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON THE PURCHASE OF A BACKUP GENERATOR FOR THE COMPUTER SERVER.**

 **VIII. CHIEF APPRAISER’S REPORTS AND RECOMMENDATIONS:**

 **A. APPROVAL OF THE JULY 2013 FINANCIAL REPORT AND**

 **DISBURSEMENTS.**

 **B. INVESTMENT REPORT.**

 **C. REPORT ON 25.25 CHANGES TO THE CERTIFIED APPRAISAL ROLL.**

 **D. DISCUSSION AND POSSIBLE ACTION ON TAXING UNIT REQUEST(S)**

 **FOR WAIVER OF PENALTY & INTEREST ON TAXING UNIT QUARTERLY**

 **ASSESSMENT IF GOOD CAUSE SHOWN.**

 **E. CHIEF APPRAISER’S REPORT ON THE OPERATION OF THE DISTRICT**

 **AND DISCUSSION OF MATTERS RELATED TO THE APPRAISAL OF**

 **PROPERTY BY THE DISTRICT.**

 **IX. OLD BUSINESS: NONE.**

 **X. ADJOURNMENT.**

 **THIS NOTICE IS GIVEN PURSUANT TO TEXAS OPEN MEETINGS ACT, CHAPTER 551, GOVERNMENT CODE.**

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**ALAN D. CONNER RPA., RTA., CTA.**

**CHIEF APPRAISER**

**LIBERTY COUNTY CAD**